



Important Landlord Announcement!

7/18/06

Landlords Must Notify CLC When An Evacuee Vacates The Premises

Failure To Notify CLC Is A Violation Of The DAP Agreement And May Constitute Fraud

<p>Tenant qualification</p>	<p>What happens if an evacuee vacates the premises?</p>	<p>Evacuees housed under the FEMA Landlord Direct Payment Plan are to notify FEMA at the time they vacate a property.</p> <p><u>Landlords are responsible for notifying CLC if an evacuee vacates the premises, or of any actual or planned lease terminations or evictions.</u> Please proactively determine that all qualified evacuees are still housed at your property by establishing contact with each evacuee on a monthly basis or by routinely walking your property.</p> <p>Landlords who fail to notify CLC of vacations, terminations or evictions are in violation of the FEMA DAP Agreement, which may constitute fraud. Please contact CLC with these updates prior to the 22nd of each month in order to avoid being paid by CLC for the following month, and then needing to refund the payment for tenants no longer occupying the property.</p> <p>Steps for notifying CLC: 1. Enter your user account at www.corplodging.com/femadap and follow the instructions for terminating a lease; or 2. Fax notification to CLC at 866-362-0740; or 3. Mail notification to CLC at:</p> <p>Attn: Landlord Support Center 8110 E. 32nd St. North Wichita, KS 67226</p>
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For More Information:

Landlords	www.corplodging.com/femadap femahousing@corplodging.com 866-362-0742
Evacuees	www.fema.gov , 800-621-3362

Go to www.corplodging.com/femadap for:
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